

## West Sussex County Council

### Proposed Executive Decision for **24 December 2020** call-in deadline **5 p.m. on 7 January 2021**

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

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| <b>Decision Title &amp; Ref No:</b>            | Insource and procurement of Information Technology Services ECR04_20-21  |
| <b>Cabinet Member Responsible for Decision</b> | Cabinet Member for Economy and Corporate Resources   |
| <b>Electoral Divisions</b>                     | All Divisions  |
| <b>Key Decision</b>                            | Yes  |
| <b>Purpose</b>                                 | <p>The attached decision report sets out the proposal to insource and recommission, through new contracts, the services currently provided by Capita through the Information Technology Outsource contract ("ITO"). The report details the services to be recommissioned and the services to be provided in-house and outlines the process and timelines of the recommended options.</p> <p>The current contract concludes at the end of September 2022 and the work on options demonstrate the benefits to the Council of moving to a new provision model at an earlier date, and the Council and Capita have mutually agreed this. The proposed approach will better support the delivery of council services and the ability to transform its services to provide a modern, responsive and flexible digital, data and technology service.</p> <p>The intention will be for a phased recommission and in-source of services, with the objective of procurement activity commencing early in 2021, and the transition of services in Summer 2021.</p> |
| <b>Decision</b>                                | <p><b>The Cabinet Member has endorsed:</b></p> <ol style="list-style-type: none"><li>1) The delegation of authority to the Director of Finance and Support Services to settle terms for the early termination of the Information Technology Outsource contract in summer 2021 (Option 4);</li><li>2) The commencement of the procurement of the Service Desk and End User Compute Services, Networks, Telephony, Cloud Hosting and Infrastructure and Application Management Services valued at £5.84m;</li><li>3) Delegation to the Director of Finance and Support Services the authority to award the contracts required following the procurement activity set out in the report in consultation with the Director of</li></ol>  |

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|   | <p>Law and Assurance; and</p> <p>4) The allocation of implementation costs of £2.3 million to enable the transition of IT services to the new model.</p> |
| <b>Interest and nature of interest declared</b> | None   |
| <b>Service Contact</b>                          | Stewart Laird, Acting Head of IT - Tel: 033022 25310   |
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| <b>Background Papers</b>                        | See report for details   |